

Closing Disclosure Checklist - Wholesale

Borrower Name:

Date:

Loan Number:

Acct Mgr:

1. Appraisal and any review appraisals have been cleared
2. Any PTF appraisal inspections required (1004D, etc) have had corresponding fee disclosed
3. Loans with 2nd signature required and/or investor approval, have been cleared
4. Estimated *consummation date (date of loan documents) is no longer than 15 days out
5. Hazard insurance quote/binder in file
6. Final fees from settlement agent/title in file and match or are lower than last LE
7. Loan has been locked and LE COC issued
8. At least one day has elapsed from last LE
9. MI cert completed (if applicable)
10. Minimum time remaining on lock - *Purchase: 7 days (5 days wet state) *Refinance: 10 Days

*These times only apply if we have eConsent and the borrower signs the initial CD within 24 hours.
Increase these times based on estimated consummation date.

Closing Disclosure request information sheet

Escrow (closing agent)

Company name: _____

License number: _____

Address: _____

Email address: _____

Phone number: _____

Listing agent

Agent name: _____

Agent telephone number: _____

Agent license number: _____

Agent company name: _____

Company address: _____

Agent email address: _____

Selling Agent

Agent name: _____

Agent telephone number: _____

Agent license number: _____

Agent company name: _____

Company address: _____

Agent email address: _____

Timing of delivery (CD)

